

November 05, 2024

Office Order: Admn/917/2024

Subject: Policy regarding the usage of the VVIP Lounge and the Revised Area of Hall 5(GF) available for the exhibitions/events Bharat Mandapam (erstwhile Pragati Maidan), New Delhi and addendums / clarification on some clauses of the New Rental O.O. Admn/592/2024 dt. 12th July, 2024

- (i) A VVIP Lounge measuring 311.95 sq. mts. (36.70 sq. mts. X 8.50 sq. mts.) (**rounded off to 310 sq m**) has been created on the left-hand side entrance of the hall 5(GF).
- (ii) Out of the 11,020.25 sq m of the hall 5(GF) area, this space will not be available for holding of the event, resulting in the exhibition space available as 10,708.30 sq m (**rounded off to 10,710 sq m**) with the associated services such as Air-conditioning etc. calculated on this area only.
- (iii) However, the Lounge will not be available to the organisers along-with the hall but as an additional service having charges of Rs. 25,000/- per day (10 am to 10 am) excluding GST.
- (iv) The Lounge will be available as an additional service on "as-is-where-is" basis, only to the organisers whose tenancy will be in hall 5(GF).
- (v) Any damage in & around the VVIP Lounge will be charged from the organiser.

2. Further, in addition to the above, in reference to the New Rental O.O. Admn/592/2024 dt. 12th July, 2024, the following addendums / clarification are provided:

- (i) Reference the clause 1.(i), the Partial Booking of any hall is not available at the time of the new booking of an event along-with other halls, but will only be allowed at most 90 days before the start of the tenancy of the already booked event, subject to availability.
- (ii) Reference the clause 1.14, for venue bookings in entire the Bharat Mandapam (Exhibition Halls and Convention Centre) by State / Central Government Departments / Ministries, Government owned bodies / PSUs / Autonomous Bodies of Central / State Governments, Multi-lateral Organisations, International Bodies which are domestic as well as foreign, it may be permitted to hold their events without paying advance licence fees and / or the booking amount. This may also include the past events booked by such organisations. However, such organisers have to later furnish a copy of sanction order to secure the venue booking and to make the advance space rent as per govt. GFPR rule with regard to release of advance payment for venue booking.
- (iii) Reference the clause 2.6, the Policy of not charging any penalty on cancellation, re-schedulement / surrender, change in venue / date, charges for delayed payment, late intimation / non intimation of services etc. from State / Central Government Departments / Ministries, Government owned bodies / PSUs / Autonomous Bodies of Central / State Governments, Multi-lateral Organisations, International Bodies which are domestic as well as foreign will apply to all the events at Bharat Mandapam including Exhibition Halls and Convention Centre.
- (iv) Reference the clause 11, if an organiser requests, then ITPO will also allow marking in the halls one day prior to the start of the tenancy period without any charge, subject to the vacancy of the halls.



7. For easy reference of all concerned and for the simplicity of calculation, the hall areas have been **rounded-off to the nearest ten**, as mentioned below:

Halls	Existing Area (in sq m)	Revised Area (in sq m)
8 & 9 + Foyer	1393.26	1390
10 (including Foyer between 9 & 10)	1995.00	1990
8,9,10 (treated as a Single Unit)	3378.75	3380
11 (including Foyer between 10 & 11)	5730.49	5730
12 (including its Foyer)	1881.00	1880
12A (including its Foyer)	4833.00	4830
1(GF)	6947.56	6950
1(FF)	6911.00	6910
2(GF)	5099.87	5100
2(FF)	5019.16	5020
3(GF)	4834.36	4830
3(FF)	4865.62	4870
4(GF)	4850.00	4850
4(FF)	4860.04	4860
5(GF)	11020.25 (including earlier VVIP Lounge area)	10710
5(FF)	10994.08	10990
6	9477.61	9480
14(GF)	6947.56	6950
14(FF)	6911.00	6910
VVIP Lounge in Hall 5(GF)	311.95	310

8. This issues with the approval of the Competent Authority, ITPO.

(Krishan Kumar)
Deputy General Manager



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