

**MUNICIPAL CORPORATION OF DELHI  
PUBLIC HEALTH DEPARTMENT, CENTRAL ZONE  
SHIV MANDIR MARG, LAJPAT NAGAR, NEW DELHI**

No DHO/CNZ/2024/D-1001

Dated: 07.08.2024

**Subject: Grant of Temporary Health Trade License to Bharat Mandapam and Other Halls for Commercial Use under ITPO.**

Bharat Mandapam, a state of the art auditorium complex with multiple halls, has been developed at ITPO. It is hub for organizing fairs and festivals, fashion shows, product promotions, conferences, professional meetings, etc. & food is also served.

As per policy guideline, all the organizers have to apply on the MHA portal under the Temporary Amusement & Recreational category. The Public Health Department, MCD is issuing temporary permissions for fairs and festivals, conferences, fashion shows, and other entertainment events. On approval of application by Public Health Department permission is issued by Delhi Police.

The Area Public Health Inspector has reported that some organizers neither deposit the mandatory documents online nor deposit health trade license fee. At present many applications are pending on MHA portal. As per the provisions of the DMC Act and to regulate above events, it is mandatory to deposit the HTL fee.

You being the land owning agency are requested to issue necessary and clear direction to all organizers to upload deficiency documents if any and deposit the temporary HTL fee before organizing the event. It is further requested that they may also be directed to provide you a copy of necessary temporary health trade license before start of the event. The department will be constrained not to allow the event in case necessary temporary permission is not taken from MCD.

*Mr. Puran Singh*

*Mr. Singh*  
7/8/24  
**Dy Health Officer  
Central Zone**

Deputy Health Officer  
Central Zone, MCD

✓ **Senior Manager/Dy General Manager  
India Trade Promotion Organisation (ITPO)  
Pragati Bhawan, Pragati Maidan, New Delhi 110001**

**Copy to:-**

- DCP(Licensing) Defence Colony New Delhi
- Col Pushpam, OSD
- Sh Puran Singh, ward APHI (9990004077) to coordinate with ITPO

**Copy for information: -**

- Dy Commissioner, Central Zone
- Municipal Health Officer, MCD
- Addl. MHO-II, MCD